

# APPLICATION CHECKLIST FOR GRADUATE PROGRAMS

- Review the admission criteria for the program of interest (such as the GPA requirement, GRE, etc.) and meet all of these admission criteria.
- Review the required pre-requisite list for the program of interest. Make sure you have taken or are taking all of the courses required.
- Start Online Application process
- Complete the Plan of Study form (included as part of the Online Application process).
- Pay the non-refundable \$25 application fee.
- Satisfactory scores on the GRE (verbal, quantitative, and analytical) taken within 5 years must be submitted.  
**\*\*NOTE:** Post Masters certificate students do not need to submit a GRE score.
- Three acceptable letters of reference must be submitted.
- Professional portfolio must be submitted.
- Evidence of unrestricted licensure (RN) to practice in the United States and eligibility for licensure in Mississippi and/or privilege to practice in a state in which the student will have clinical practice. New graduates must have evidence of RN license by the end of their first semester.
- Request an official transcript from **EVERY** college attended sent directly from each college to the Office of Student Records and Registrar. Receipts submitted as proof that transcripts have been requested will not be accepted. Transcripts in the **original sealed envelope** can be hand delivered to the registrar's office at UMMC.
- Complete all of the above items prior to our **Final Deadlines:**

**FEBRUARY 28 - RN-MSN**

**MARCH 31 - MSN**

**OCTOBER 1 and MAY 1– PhD**

**MAY 1 – DNP**

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If you are accepted into our program, you will receive additional information regarding health requirements, program orientation, class schedule, textbooks, and other important information. Below are items that must be completed prior to you enrolling in the program:

- Hold current certification in Cardiac Pulmonary Resuscitation (CPR) as Health Provider (American Heart Association) which includes the required Adult, Child, and Infant Life Support.

Complete a Criminal History Background Check, including fingerprinting, prior to final acceptance into the program. A felony conviction may affect a graduate's eligibility to be licensed or certified.